

Tippecanoe County Board of Commissioners Meeting  
Monday, November 6, 2017 10:00 am  
Tippecanoe Room, Tippecanoe County Office Building

The Tippecanoe County Commissioners met on Tuesday, November 6, 2017 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Tracy A. Brown, Vice President Thomas P. Murtaugh. Also present were: Attorney Doug Masson, Auditor Robert A. Plantenga, Commissioners' Assistant Paula Bennett. Commissioner David S. Byers was absent.

**Pledge of Allegiance**

President Brown called the meeting to order and led the Pledge of Allegiance.

**Approval of Minutes**

October 16, 2017 (Regular Meeting)

- Commissioner Murtaugh moved to approve the minutes from the October 16, 2017 meeting as presented, second by Commissioner Brown; motion carried.

**Presentation of Accounts Payable Vouchers and Payroll – Paula Bennett**

Commissioners' Assistant Paula Bennett recommended the claims from October 18, 2017 through November 6, 2017, including payrolls from October 20 and November 3, 2017 be approved without exception.

- Commissioner Murtaugh moved to approve the Accounts Payable Vouchers and Payrolls as presented, second by Commissioner Brown; motion carried.

**Lafayette Supplier Diversity Development Coalition Proclamation**

Coalition Director Jessie Moore thanked the Commissioners for 12 years of support of the Diversity of women, minorities and veteran owned businesses. Director Moore recognized the Coalition Members present. The 2017 Handshake Award Winners, recognizing excellence, were Lafayette Oxygen, Tippecanoe School Corporation and the Physical Facilities Division of Purdue University

Commissioner Brown along with West Lafayette Mayor John Dennis and Lafayette Clerk Cindy Murray read a Proclamation declaring November 17, 2017 as Tippecanoe County Supplier Diversity Day.

**Highway – Stewart Kline**

Highway Director Kline recommended that Lamplighter Trail, Abbeyville Drive and Leeward Lane in Concord Ridge Subdivision be accepted by the county.

- Commissioner Murtaugh moved to accept Lamplighter Trail, Abbeyville Drive and Leeward Lane into the county, second by Commissioner Brown; motion carried.

Highway Director Kline recommended to approve a 3 year Subdivision Street Maintenance Bond by Merritt Contracting, Inc in the amount of \$41,245.49 for underdrains, storm sewer, earthwork and erosion control in Concord Ridge Subdivision, Section One.

- Commissioner Murtaugh moved to approve the 3-year Street Maintenance Bond from Merritt Contracting, Inc, second by Commissioner Brown; motion carried.

Highway Director Kline recommended to approve a 3-year Maintenance Bond from TNT Concrete, Inc for \$5,000 for work in various locations within the County Right-of-Way.

- Commissioner Murtaugh moved to approve the 3-year Construction Maintenance Bond from TNT Concrete, Inc, second by Commissioner Brown; motion carried.

### **Community Corrections – Jason Huber**

Director Huber recommended approval of a contract with Keystone Architecture to review options for potential renovations to the Community Corrections building. Commissioner Brown detailed the contract for architectural design of \$12,000.00 plus reimbursable expenses for potential expansion at the Community Corrections facility. Director Huber stated the population increase will more than likely continue in the future

- Commissioner Murtaugh moved to approve the contract with Keystone Architecture, Inc., second by Commissioner Brown; motion carried.

### **Grants – Sharon Hutchison**

Grant Administrator Hutchison requested permission to apply for a \$38,500.00 matching grant from the Indiana Supreme Court Division of State Court Administration for the Circuit Court to supplement Wabash Center Guardianship Services.

- Commissioner Murtaugh moved to grant permission to apply as requested, second by Commissioner Brown; motion carried.
- Commissioner Murtaugh moved to approve the Memorandum of Understanding between Circuit Court and the Wabash Center Guardianship Service to operate the Volunteer Advocates for Seniors and Incapacitated Adults for the period of January 1, 2018 through December 31, 2018, second by Commissioner Brown; motion carried.

Grant Administrator Hutchison requested permission to apply for the CASA 2018 Matching Grant Distribution and Capacity Building Grant Fund from the Indiana State Office of GAL/CASA. The dollar amount is set by the State and the funds would be used to support the efforts to recruit and retain CASA volunteers.

- Commissioner Murtaugh moved to grant permission to apply as presented, second by Commissioner Brown; motion carried.

Grant Administrator Hutchison requested permission to apply for a \$4,000.00 grant from the National Environmental Science and Protection Accreditation Council for the Health Department for a ten-week program within our Health Department.

- Commissioner Murtaugh moved to grant permission to apply as presented, second by Commissioner Brown; motion carried.

Grant Administrator Hutchison requested permission to apply for a \$25,000.00 for the Syringe Access Fund for funding of sterile syringes for the county SSP and improving public education. In response to a question from Commissioner Murtaugh, Administrator Hutchison stated this grant is from private funds.

- Commissioner Murtaugh moved to grant permission to apply as presented, second by Commissioner Brown; motion carried.

Grant Administrator Hutchison requested permission to accept the \$65,000.00 grant from the 2018 Indiana State STD Prevention Program for continuation of services. No funding match is required.

- Commissioner Murtaugh moved to grant permission to accept the grant as presented, second by Commissioner Brown; motion carried.

Grant Administrator Hutchison requested permission to accept the \$8,500.00 grant from the Indiana State Department of Health for Syringe Services Program for HIV prevention kits. Commissioner Brown would like additional information from the Health Department and asked this grant approval be held until the next Commissioner meeting when the Health Department can be present.

### **Maintenance Department**

Commissioner Murtaugh recommended approval for snow removal services from Kevin Russell Snow Removal Services for snow removal on county properties. This is a renewal of the current contract and covers the time of October 31, 2017 to October 31, 2019. The properties covered in the agreement are 629 N 6<sup>th</sup> Street, the top of the Parking Garage and the 4<sup>th</sup> and Alabama Street lot.

- Commissioner Murtaugh moved to approve the contract with Kevin Russell Snow Removal Services, second by Commissioner Brown; motion carried.

Commissioners Murtaugh recommended approval of a \$6,370.00 contract with Newpoint for cleaning of the county's parking garage. This contract covers an initial deep clean and bi-annual pressure washing and sweeping services. This contract is approximately the same dollar amount but with additional services provided.

- Commissioner Murtaugh moved to approve the Newpoint contract, second by Commissioner Brown; motion carried.

### **Tippecanoe Villa**

Commissioner Brown reported on a contract with Huston Power Innovation for a service agreement on the generator at the Villa. This \$631.00 per year agreement is preventative in nature and will not cover materials which may be needed.

- Commissioner Murtaugh moved to approve the Huston Power Innovation contract, second by Commissioner Brown; motion carried.

### **Commissioners' Sale intent (Resolution 2017-32-CM)**

Attorney Masson stated the intent to place certain Tax Sale Certificates up for auction. The Commissioners acquire certificates when no bid is placed on delinquent real estate properties at the

Annual Tax Sale. The Resolution states the Commissioners sell the certificates they hold at a Commissioner Sale.

- Commissioner Murtaugh moved to approve Resolution 2017-32-CM, second by Commissioner Brown, motion carried.

### **Unfinished / New Business**

- None

### **Reports on File**

The following reports will be available for public viewing in the Commissioners' office:

- Wabash River Heritage Corridor
- Crystal Creek Kennel
- Mail & Duplicating
- Tippecanoe County Building Commission

### **Public Comment**

Ken McCammon spoke concerning the holiday lighting in the downtown area and the courthouse. Mr. McCammon was inquiring if the lighting on the courthouse would be allowed in the future or is it temporary due to courthouse renovation. Commissioner Brown stated that no decision has been made but color lighting may be added. Commissioner Murtaugh stated that Kettlehut Construction is arranging a mock-up of possible lighting options and this report should be available in mid-December. Mr. McCammon stated a \$16,000 LED upgrade to the lights four years age saved the county 85 to 90% on electric bills associated with the lighting.

Mr. McCammon also spoke about the location of the needle exchange location as this is a neighborhood which is a concern. His understanding is that the county is looking for other locations but is not looking to discontinue the use of Health Department as a disbursing location.

Brianna Hubner addressed the Commissioners of the needle exchange location and the impact on her children. When trying to have children not be afraid of needles at the doctor's office and then telling her children to stay away from needles which may be found in her backyard makes it difficult to explain. She is not comfortable with the distribution site in her neighborhood.

Elizabeth Mork spoke on the issues of a needle exchange location which is certainly within a short distance of a school, daycare and the YWCA. This is a very poor location choice. Ms. Monk does not understand how it is legal for this program to be within 1,000 feet of a school. She is concerned about both children and animals with potential needles which could do harm.

Katie Rocheford addressed the restoring of the Centennial Neighborhood and how this is good for everyone in Lafayette. Many children are within close range of the needle exchange location and she is surprised at the low return percentage from participants. She is in favor of the needle exchange program but this location is not appropriate. She stated that she is surprised how many are going out and how few are returned.

Amanda Balser from the Tippecanoe County Health Department stated this is week 10 of the needle exchange program. There are 90 to 100 participants and the hours of operation is an issue for working

individuals. Craig Rich, Health Department Administrator, stated they began weighing the returned needles as counting them was difficult and not very accurate. Commissioner Brown stated a rate of return of 52% which is number returned versus number issued. Ms. Balser stated that this method is normal in most states. First time out needles tend to lower the percent returned rate as some are outstanding. When Commissioner Brown inquired about the reporting period, Ms. Balser stated that quarterly reporting is required by the State but they could do it much more frequently without much problem

Michael Hunt said the Centennial Neighborhood mission is to have the area as a destination place to live. Having the needle exchange location there does not help their mission. He has met with Commissioner Brown and the possibility of two mobile units and other permanent locations would be much appreciated. He stated an under the roof location somewhere not in a neighborhood would be preferable. He mentioned St Elizabeth Hospital and the Riggs Community Health Center as possibilities. He would like a date as to when the current location will cease operation of needle exchanges.

Kay Miller wanted to thank the Commissioners for their help and support of their efforts to keep the stone quarry out of the county and protecting the citizens.

Commissioner Murtaugh moved to adjourn. President Brown adjourned the meeting at 11:05 a.m.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE



Tracy A. Brown, President

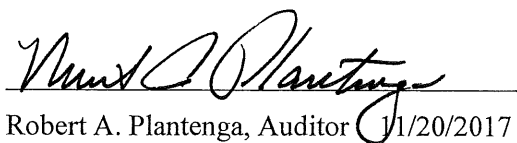


Thomas P. Murtaugh, Vice President



David S. Byers, Member

Attest:



Robert A. Plantenga, Auditor 11/20/2017

Minutes prepared by Robert A. Plantenga, Auditor